



TECHNICAL COLLEGE
OF THE LOWCOUNTRY

**POLICY: Records Management
Number: 1.4.2**

Responsibility: Executive Administration
Last Updated: February 23, 2023
State Policy/Law: SC Code of Laws, Section 30-1-90

Commission Chair

President

It is the policy of the Technical College of the Lowcountry to retain and dispose of common records as provided in Section 30-1-90 (B) of the Code of Laws of South Carolina, 1976, as amended, and in accordance with the state regulations, general schedules for records common to state supported colleges and universities developed by the State Archives and approved by the General Assembly.