



TECHNICAL COLLEGE
OF THE LOWCOUNTRY

POLICY: Facility Reservations
Number: 2.2.2

Responsibility: Administrative Services
Last Updated: October 1, 2022
State Policy/Law:

Commission Chair

President

The primary use of any Technical College of the Lowcountry facility shall be for education purposes related to the College's mission. Use of the facilities for non-affiliated individuals and groups is permitted on a space-available basis. On-going and long-term facility reservations may be accepted and approved for emergency situations that do not interrupt normal College functions.

The College shall reserve the right to refuse and/or cancel a reservation at any time when internal needs require use of a facility, or it is determined that use by the external individual or group is not in the best interest of the College.

Any form of illegal activity, religious meeting or ceremonies, protests, or activities directly or indirectly advocating the overthrow of the federal government or government of the State of South Carolina is strictly prohibited.

The facility reservation fees are to be set to recover college direct and indirect costs.

Procedure:
Fee Structure for Use of College Facilities – 2.2.2.1