



TECHNICAL COLLEGE  
OF THE LOWCOUNTRY

**PROCEDURE: Student Classification for Admissions**  
**Number: 4.1.1.3**

Responsibility: Student Affairs  
Last Updated: November 1, 2023  
Related Policy: 4.1.1 Admissions Criteria

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President

**Purpose:**

The purpose of this procedure is to define the classification categories for students being admitted to the College.

**Procedure:**

Students are identified according to the following classifications:

1. New Student
  - a. First time: A student entering a curriculum program for the first time at an institution of higher education. First-time students may have completed dual enrollment course work while attending high school.
  - b. Transfer: A student transferring from an institution of higher education.
  - c. Dual Enrollment: A student enrolled at the College and is also receiving high school credit. These students must follow the State Guidelines for dual enrollment.
  - d. Early High School Graduates: A student graduating from high school mid-academic year.
2. Continuing Student
  - a. Continuing: A currently enrolled student continuing in the same program of study.
3. Returning Student
  - a. Readmit: A student who has not been enrolled in classes at the College for three (3) consecutive semesters.
4. Special Categories
  - a. Transient: A student taking a course or courses to transfer back to the institution in which they are enrolled, without acceptance into a specific curriculum. They must submit a transient form completed by the primary institution in which they are enrolled in order to register for class(es) at the College

- b. **Senior Citizen:** A student who has attained the age of 60 and meet the eligibility requirements in accordance with the South Carolina Code of Laws for a Senior Citizen Tuition Waiver taking a course(es) at the College.