



TECHNICAL COLLEGE  
OF THE LOWCOUNTRY

**PROCEDURE: Senior Citizen Enrollment  
and Tuition Fee Waiver for SC Residents  
Number: 4.1.1.4**

Responsibility: Student Affairs  
Last Updated: November 1, 2023  
Related Policy: 4.1.1 Admissions Criteria

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President

**Purpose:**

This procedure outlines the process by which legal residents of South Carolina who have attained the age of 60 may enroll in classes and apply for eligibility for a Senior Citizen Tuition Waiver in accordance with the South Carolina Code of Laws.

**Procedure:**

Individuals meeting the requisite age and residency requirements may attend class for credit or audit purposes on a space available basis without the required payment of tuition provided they do not receive compensation as full-time employees. Courses offered through the Continuing Education Division are not offered on a tuition-free basis. Persons attending classes under the provisions of this Act shall neither be counted in the enrollment computation for funding purposes nor considered on a formula basis for the issuance of capital improvement bonds.

**Eligibility Requirements:**

1. The individual must be a legal resident of South Carolina and have attained the age of 60.
2. The individual must not receive compensation as a full-time employee.
3. The individual must meet course admissions requirements.
4. The class must have met the minimum class size required, excluding senior citizen enrollment.
5. The class size must be below maximum size.

**Registration Process:**

1. A senior citizen is required to complete an online Application for Admission.
2. Senior citizens may obtain a Senior Citizen Tuition Waiver Form from the Student

Records Electronic Form page. A South Carolina Driver's License, or South Carolina state identification card must be presented.

3. Senior citizen students may only be registered within the last week of open registration before the start of a semester. Registration must be completed by the Registrar's Office.
4. Upon completion of the registration and determination of eligibility by the Registrar's Office, senior citizen students will have tuition waived and fees assessed.
5. There is no charge for tuition, but college fees still apply.
6. The student is responsible for purchasing textbooks and all other materials or supplies required for the courses.
7. Senior citizens choosing to pay as a regular student to reserve a class seat will not be granted a refund if they choose later to apply as a senior citizen.