



TECHNICAL COLLEGE
OF THE LOWCOUNTRY

PROCEDURE: Admission of International Students
Number: 4.1.5.1

Responsibility: Student Affairs
Last Updated: November 1, 2023
Related Policy: 4.1.5 International Students

President

Purpose:

The Technical College of the Lowcountry welcomes the enrollment of international students who wish to pursue collegiate-level study in the United States. For the purpose of this procedure, international students are defined as those non-citizens of the United States who hold or are applying for nonimmigrant visa categories “F” or “M” student visas.

Procedure:

As outlined in South Carolina Technical College System Procedure Number 3-2-102-1 “Admission of International Students,” an international applicant may become a member of the student body at The Technical College of the Lowcountry if the following requirements are completed:

1. International applicant meets/completes all general College admission requirements.
2. International applicant submits certified English translations of all required transcripts if original transcripts are not in English and a professional course-by-course credential evaluation of international coursework from an accredited credential evaluation service.
3. If English is not the applicant’s primary language, the international applicant submits a Test of English as a Foreign Language (TOEFL) Score that meets the minimum requirement to demonstrate English proficiency.
4. International applicant submits Affidavit of Support from a sponsor/financial institution verifying that the student’s financial need for the duration of his eligibility at the College can be met by the student.
5. International applicant pays two (2) semesters advance tuition at the non-resident tuition rate.
6. International applicant receives and maintains appropriate visa and other related documentation required by the United States Department of Homeland Security.

The Technical College of the Lowcountry also complies with the following guidelines specified South Carolina State Technical College System Procedure Number 3-2-102 “Admission of International Students” by verifying the following:

1. The College is certified to admit international students (F or M Visa Categories).
2. The College has a Primary Designated School Official (PDSO) and a Designated School Official (DSO).
3. The College maintains copies of appropriate Immigration and Naturalization Service (INS) forms necessary for processing initial and subsequent Department of Homeland Security (DHS) transactions for international students (F or M Visa).
4. The College maintains a current copy of the National Association of International Educators (NAFSA) Adviser’s Manual 360.

The PDSO may deny admission to an international applicant when it jeopardizes the College’s compliance with DHS or INS regulations. Appeals to admissions decisions may be made to the Vice President of Student Affairs.

The Technical College of the Lowcountry prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, gender, national or ethnic origin, age, religion, disability, marital status, veteran status, sexual orientation, gender identity, or pregnancy in education programs and/or activities.