



TECHNICAL COLLEGE
OF THE LOWCOUNTRY

PROCEDURE: Academic Forgiveness
Number: 4.1.9.1

Responsibility: Student Affairs
Last Updated: November 1, 2023
Related Policy: 4.1.9 Academic Forgiveness

President

Purpose:

This procedure provides a process for a student with a poor academic record who has not been recently enrolled to gain Academic Forgiveness. The purpose is to recognize the new focus of the returning student and provide a way of reflecting a measurement of their current academic achievements without previously earned grades lowering their overall Grade Point Average (GPA).

Procedure:

1. Academic Forgiveness is only available to students who attended the Technical College of the Lowcountry previously, earned a cumulative GPA below 2.0, and wish to reenroll at the Technical College of the Lowcountry.
2. A minimum of three (3) years must have elapsed between the end of the term in which the student was last enrolled and the term in which the student is currently enrolled.
3. Academic Forgiveness will only be applied once in a student's studies at the Technical College of the Lowcountry.
4. The student must be accepted into an Associate Degree, Diploma or Certificate program.
5. If a student has been previously awarded an Associate Degree, Diploma or Certificate, by the Technical College of the Lowcountry, then Academic Forgiveness cannot be applied to those courses.
6. Academic Forgiveness only applies to coursework completed prior to the term of re-enrollment.
7. Forgiven coursework will be notated on the student's official transcript as:

FA Forgiven grade of A
FB Forgiven grade of B
FC Forgiven grade of C
FD Forgiven grade of D
FF Forgiven grade of F

FS Forgiven grade of S
FU Forgiven grade of U
FW Forgiven grade of W
FWP Forgiven grade of WP
FWF Forgiven grade of WF

8. Grades earned from colleges other than the Technical College of the Lowcountry are not eligible for Academic Forgiveness from the Technical College of the Lowcountry.
9. Granting Academic Forgiveness to a student's record may have an affect or alter access or qualifications for financial aid or scholarships depending on specific governmental or agency laws or regulations, which prohibits such award. Students, who plan to receive any type of student aid, including veterans' benefits, should discuss the impact of Academic Forgiveness with the Financial Aid Office and/or the VA School Certifying Official.
10. Students interested in Academic Forgiveness must submit the Academic Forgiveness form available on the College website. The form must be submitted to the Registrar's Office no later than 30 days after the reentry term begins. If approved the student will be notified of the approval within 15 days. Adjustments to the official academic record will not be made until the end of the readmitted term.