



TECHNICAL COLLEGE  
OF THE LOWCOUNTRY

**PROCEDURE: English and Math Placement and Assessment  
Number: 4.2.1.2**

Responsibility: Student Affairs  
Last Updated: November 1, 2023  
Related Policy: 4.2.1 Registration of Curriculum Students

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President

**Purpose:**

The purpose of this procedure is to accomplish the following:

- Increase the number of students with a goal of transfer who enter and complete transfer level English and mathematics;
- Increase the number of students with a goal of earning an Associate's Degree, Diploma, or Certificate who enter and complete transfer level or the required college level English and mathematics;
- Minimize disproportionate impacts on students caused by traditional placement practices.

**Procedure:**

The procedure is as follows:

1. The Technical College of the Lowcountry may use available high school performance data as the primary means for placement in English and mathematics to include the following:
  - a. High school coursework
  - b. High school grades
  - c. High school grade point average
2. If high school performance data is not available from student transcripts, the Technical College of the Lowcountry may do one of the following:
  - a. Allow students to self-assess into English and mathematics courses in conjunction with an advising appointment with the assigned Navigator, Faculty Advisor, or Testing Center staff members to engage in guided placement discussions;
  - b. Allow students to self-select English and/or mathematics assessment using the

Accuplacer;

- c. Allow students to submit qualifying SAT or ACT scores completed within the last five years.