



TECHNICAL COLLEGE  
OF THE LOWCOUNTRY

**POLICY: FERPA**  
**Number: 4.4.3**

Responsibility: Student Affairs and Academic Affairs  
Last Updated: February 23, 2023  
State Policy/Law:

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Commission Chair

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President

It is the policy of the Technical College of the Lowcountry to ensure that confidentiality of student information is maintained in accordance with the Family Education Rights and Privacy Act of 1974, as amended (FERPA).

The College will not release educational records or personally identifiable information without the student's written consent except to the extent that FERPA authorizes disclosure without consent. The College provides training to faculty and staff regarding compliance with the Family Education Rights and Privacy Act of 1974, as amended, as well as an annual notification to students regarding their rights under the Act.

Procedures:

4.4.3.1 Student Records

4.4.3.2 Distance Learning Student Privacy