

ARPA (American Rescue Plan Act) Communication Plan

May 5, 2022

Text message to ALL eligible students a balance:

You are eligible for an American Rescue Plan Act (ARPA) Emergency Grant! Check your TCL email for details now.

Date: 05/09/2022

Email message to students without a balance:

Dear First Last,

Technical College of the Lowcountry has awarded you an American Rescue Plan Act (ARPA) emergency grant in the amount of **INSERT AMT**.

To ensure you receive your ARPA emergency grant funds directly into your account in a timely manner, please complete the following:

1. **Verify that your Bank Mobile information is correct.**
2. **If you do not have an existing account, create your Bank Mobile account [here](#).**

Contact the [Business Office](#) for questions or concerns.

Date: 05/09/2022

Email message to students with a balance:

Dear First Last,

Technical College of the Lowcountry has awarded you an American Rescue Plan Act (ARPA) emergency grant in the amount of **INSERT AMT**.

You have an outstanding balance due to the Technical College of the Lowcountry in the amount of **INSERT AMOUNT**. Students may, under certain circumstances, request the outstanding balance due be paid using funds awarded from the ARPA emergency grant.

To agree to have your ARPA grant applied to your TCL outstanding balance from Fall 2021 or Spring 2022:

1. Click this link <https://selfservice.tcl.edu/Student/Agreements> to login to your TCL Self-Service account.
2. Approve your ARPA Authorization Contract.
3. ARPA Authorization must be submitted by 11:59 pm (ET) on May 16, 2022.

If the amount of your ARPA grant is more than your total past due amount, the difference will be refunded to you via your BankMobile account. To ensure that you receive your ARPA emergency grant funds directly into your account in a timely manner, please complete the following:

1. Verify that your Bank Mobile information is correct.
2. If you do not have an existing account, create your Bank Mobile account [here](#).

Contact the [Business Office](#) for questions or concerns.

Date: 05/09/2022

**Technical College of the Lowcountry
American Rescue Plan Act (ARPA)
Authorization Contract**

Students with an outstanding balance due to the Technical College of the Lowcountry may, under certain circumstances, request the balance due be paid using funds from their ARPA emergency grant.

If you agree, funds from your ARPA grant will be applied to any past due balance from the Fall 2021 or Spring 2022 term.

If the amount of your ARPA grant is more than your total amount due, the difference will be refunded to you via your BankMobile account.

By clicking "Accept" below, you authorize the Technical College of the Lowcountry to apply funds from the ARPA emergency grant towards your outstanding Fall 2021 and/or Spring 2022 balance.

Reminder text to students with outstanding balances nudging them to check their TCL email:

You are eligible for an American Rescue Plan Act (ARPA) Emergency Grant! Check your TCL email for details now.

Date: 05/13/2022

Processing Schedule:

05/18/2022 Process forms received and then ARPER and ARPST through Financial Aid: IT to work with FA

05/23/2022 Business Office to begin processing refunds

05/25/2022 Refund available